

	Asset List (Annual Return value up to 31/03/2023)	Asset List (Annual Return value up to 31/03/2024)	Asset List (Annual Return value up to 31/03/2025)
Benches	8,373.00	8,373.00	8,373.00
Litter Bins	5,676.00	5,676.00	5,676.00
Dog Bins	3,296.50	3,296.50	3,689.50
Flowers Planters and Beds	7,912.52	7,912.52	7,912.52
Xmas Lights	-	-	312.00
Play Areas	24,683.00	24,683.00	24,683.00
Office	13,808.99	13,808.99	17,005.95
Regalia			172,444.00
Notice Boards	1,196.50	2,707.80	2,707.80
Other	66,657.36	78,466.36	78,506.80
<u>TOTAL</u>	304,046.87	317,367.17	321,310.57

Benches

No of benches	Audit Number	What 3 words location	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	1	Staining / Clasps / Joints	Beech Close	Installed 2021	308.00	308.00	308.00	
3	2,3,4	2.Reader / Dark / Directors, 3.Lobby / Subtitle / Panning, 4.Unclaimed / Trudges / Stunt	River bank, by Monnow Bridge	Recycled Plastic	810.00	810.00	810.00	
2	8,9	8.Prosper / Sunroof / Shade, 9.Doll / Hides / Random	Picnic Benches/Tables	Monnow Bridge area	729.00	729.00	729.00	
1	12	sedative.transmit.glad	Shire Hall Agincourt Square	Mem of Graham Powell, Macebearer	600.00	600.00	600.00	
1	17	Acoustics / Business / Presenter	Osbaston Rd (at Cemetery)	Recycled Plastic	354.00	354.00	354.00	
2	18,19	18. Decide / United / Shepherds, 19.Brew / Forgives / Holiday	Tudor Road, Wyesham	Recycled Plastic	540.00	540.00	540.00	
1	20	Fairness / Candidate / Book	Justins Hill, Wyesham	Recycled Plastic	270.00	270.00	270.00	
1	21	Zipper / Tractor / Brambles	Rockfield- Skate Park	Recycled Plastic	575.00	575.00	575.00	
1	24	Homecare / Cooks / Quicksand	Kings Fee, Cllr J Fletcher	Recycled Plastic	588.00	588.00	588.00	
1	25	mows.evaded.universally	Drybridge Park	Recycled Plastic	525.00	525.00	525.00	
1	26	Jets / Putter / Trackers	Town Field	Recycled Plastic R Griffiths	620.00	620.00	620.00	
1	27	Creeps /Support / Fruits	Town Field	Recycled Plastic	540.00	540.00	540.00	
3	28,29,30	28. Thundered.undulation.adopts 29. Expressed.Factories.Care 30. method.quickly.meaty	Picnic tables(18/4/16), on grassed area adjacent to river bank	metal, transferred from the bus station by Tom James from MCC. They were previously owned by MCC	360.00	360.00	360.00	
1	U2	wider.questions.summaries	o/s Punch House, Agincourt Square	Memory of Rifleman Jamie Gunn	600.00	600.00	600.00	
1	U3	Audio.Evaded.Alley	Dixton Road bus stop at Ty Gwyn	Recycled Plastic	354.00	354.00	354.00	
8			Cycle hoops, 2 Blestium Toilets, 2 Shire Hall , 6 Oldway Centre	metal	600.00	600.00	600.00	
29			Totals		8,373.00	8,373.00	8,373.00	

LITTER BINS

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	Town Ditch	Floor mounted	140.00	140.00	140.00	
1	Subway on A40	Floor mounted	140.00	140.00	140.00	
1	Nr Driving Test Centre, Old Dixton Road	Floor mounted	140.00	140.00	140.00	
1	Watery Lane (est value, not previously incl)	Floor mounted	350.00	350.00	350.00	
1	Burgage	Floor mounted	396.00	396.00	396.00	
1	Carbonne Close play area	Floor mounted	396.00	396.00	396.00	
4	Chippenham	Floor mounted	1,700.00	1,700.00	1,700.00	
2	Wyesham Play park	Floor mounted	480.00	480.00	480.00	
2	Monnow Br area	aperture with ash trays - bird proof	900.00	900.00	900.00	
1	Kings Fee	Floor mounted	506.00	506.00	506.00	
1	Bus Stop at Portal Rd	Floor Mounted, waybone bin	528.00	528.00	528.00	installed 2020
16	Totals		5,676.00	5,676.00	5,676.00	

DOG WASTE BINS

Number	Bin Number	Location	31/03/23	31/03/24	31/03/25	General notes
1	1	Portal Road Footpath (opp Premier Inn entrance)	107.00	107.00	107.00	
1	2	Near Wyefield Court Playground	107.00	107.00	107.00	
1	3	Wyefield Court, back of Elstob Way	107.00	107.00	398.00	Replaced March 2025, full cost to MCC
Removed	4	Wyefield Court, back of Elstob Way	107.00	107.00	-	Removed March 2025 (dog bin 4)
1	5	Playpark by Kings Fee Shop	7.50	7.50	7.50	Double
1	6	Drybridge Vets on Williamsfield Lane	7.50	7.50	7.50	Double
1	7	Off Opulus Way towards ponds	107.00	107.00	107.00	
1	8	Waldbronn Close	89.50	89.50	89.50	50% cost re MCC
1	9	Watery Lane ent to Drybridge Park	89.50	89.50	89.50	invoiced Jan 18 50% cost re MCC
1	10	Rockfield Park, Oaklands Drive	89.50	89.50	89.50	Replaced at 50% cost MCC Jan 18
1	11	Rockfield Park, Cornpoppy Ave	1.50	1.50	1.50	MCC No Charge
1	12	Rockfield Park	89.50	89.50	89.50	50% cost re MCC
1	13	Hendre Close, towards playground	89.50	89.50	89.50	invoiced Jan 18 50% cost re MCC
1	14	Patterson Way, leading to Rockfield Park	89.50	89.50	89.50	invoiced Feb 18 at 50% cost MCC
1	15	Drybridge Pond	107.00	107.00	107.00	
1	16	Drybridge Pond	107.00	107.00	107.00	
1	17	Cowlings Lane, leading to Vauxhall Fields	189.00	189.00	189.00	Replaced March 2023, full cost to MCC
1	18	Cowlings Lane, leading to Vauxhall Fields	44.75	44.75	44.75	invoiced Jan 18 50% cost re MCC
1	19	Vauxhall Fields, near Regimental HQ	44.75	44.75	44.75	invoiced Jan 18 50% cost re MCC
1	20	Vauxhall Fields by Inglis Bridge	27.00	27.00	27.00	
1	21	Town Field behind Rowing Club	89.50	89.50	89.50	invoiced Jan 18 50% cost re MCC
1	22	A466 Hereford Road, nr Monmouth Town Sign	2.00	2.00	2.00	not previously included on list
1	23	Osbaston Rd (Junction St Mary's Rd)	107.00	107.00	107.00	
1	24	Wyesham Rd, opp Wyesham Lane	107.00	107.00	107.00	
1	25	Woodland View, Wyesham	179.00	179.00	179.00	
1	26	Wyesham Rd, entrance to Wyesham Comm Woodland	107.00	107.00	107.00	
1	27	Path behind Home Bargains carpark	14.00	14.00	14.00	
1	28	Troy Gardens path to Iron Bridge	120.00	120.00	120.00	
1	29	Entrance to Monmouth Allotments	140.00	140.00	140.00	
1	30	Path towards allotments, Cattle Market car park	89.50	89.50	89.50	invoiced Jan 18 50% cost re MCC
1	31	Blestium St, entrance to Chip Fields	120.00	120.00	120.00	
1	32	Chippenhamgate St, entrance to Chip Fields	120.00	120.00	120.00	
1	33	Chippenham Fields railings	120.00	120.00	120.00	
1	35	Lancaster Way	1.00	1.00	1.00	MCC No Charge
1	36	Dixton Church, Dixton Lane	1.00	1.00	1.00	MCC No Charge
1	37	Off Opulus Way towards ponds (Kingswood Gate)	1.00	1.00	1.00	MCC No Charge
1	38	Beech Close	1.00	1.00	1.00	MCC No Charge
1	39	Watery Lane, Chartist Rise junction	89.50	89.50	89.50	
1	40	Rockfield Park	1.50	1.50	1.50	MCC No Charge
1	41	Subway Entrance, opp Rowing Club	89.50	89.50	89.50	invoiced Feb 18 at 50% cost MCC
1	42	Cowlings Lane, leading to Vauxhall Fields	189.00	189.00	398.00	Replaced March 2025, full cost to MCC

Number	Bin Number	Location	31/03/23	31/03/24	31/03/25	General notes
40	Total		3,296.50	3,296.50	3,689.50	

Street Flower Planters and Beds

No	Item	Description	Price each	31/03/23	31/03/24	31/03/25	General notes
12	Street Flower planters	12 square street planters with Town logo £515 each	515.00	6180.00	6180.00	6180.00	Not previously included on list before Feb 17
6	Raised flower beds	6 x raised flower bed areas:1-The Albion, Cinderhill Street & sm.area, 1-Portal Road & lg area, 1-Hereford Road, entrance to town & med. area, 1- Dixon roundabout & lg.area, 1-Wyesham-Hillcrest & lg area, 1-new Rockfield Rd roundabout raised bed and med. area	1.00	2.00	2.00	2.00	No charge so 6 x nominal £1. Confirmed MTC asset by NL MCC July 2018. New planters installed 2023. Only one of the original five remaining as per below, and one was built into the steps of new development at The Albion
2	2 x Square Raised Planters	Agincourt Square - Outside Shire Hall	0.00			0.00	Acquired February 2025
4	4x Raised Planters	4x raised planters purchased in December 2022 - Rockfield Rd, Hereford Rd, Dixon Rd, Wyesham Rd	432.63	1730.52	1730.52	1730.52	4x raised planters purchased Dec 22 so now listed separately to above
		TOTAL		7912.52	7912.52	7912.52	

Christmas Lights

Number	Normal storage	Description	31/03/23	31/03/24	31/03/25	General notes
1	Icicle lights	replacement lights Santander	-	-	-	
1	Icicle Lights	replacement lights Punch house incl install	-	-	-	incl.7 sets replaced Dec 17 @£375
500m	(Monnow Street)	White LED Icicle lights & Catenary wire	-	-	-	incl.£660 (12 sets) replaced @£660 Dec 18
5	(For Church Street)	Small cross frames	-	-	-	Small frames scrapped,replaced with icicle lights
5	Church Street	Icicle lights	-	-	-	5 x £55 est.replacing old frames
2	(For lg feature Xmas trees)	Multi-coloured Lights & Transformers	-	-	-	
100m	(For Agincourt Sq & lower Monnow St - permanent)	White Icicle lights	-	-	-	
14	new motifs (incl storage & removal)	Group 8 motifs 4ft x 4ft	-	-	-	10 new sets 2021. New tender from 2021 is for hired lights, and remaining lights sold back to city Illuminations for £500.
2	Digital Timer	Supply and Fit 2x Digital Timer for Xmas Lights			312.00	Purchased 17/12/2024
	Totals		-	-	312.00	

Play Areas

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
	Drybridge Play area	Play area upgrade/resurfaced	22,695.00	22,695.00	22,695.00	
	Drybridge Play area	Swings - accessible	1,988.00	1,988.00	1,988.00	
	Osbaston Play Area	Play area	-	-	-	Removed Jul 18 following confirmation MCC ownership (NL,MCC)
	Totals		24,683.00	24,683.00	24,683.00	

Office

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	Office	Clerk's PC.	200.00	200.00	200.00	July 17 extra staff member (excl. set-up)
1	Office	Braille embosser & software	-	-	-	Nov 17 (excl. trag)
3	Office	Locking concertina stoage cupboards	-	-	-	Free procurement (MCC) so £1 each for asset list, est.value £250 each:
1	Office	Laptop & software	385.00	385.00	385.00	Dec-16
1	Office	Digital recorder	48.00	48.00	48.00	Jul-16
3	Office	Office Furniture	240.00	240.00	240.00	
2	Office	Storage Units	228.00	228.00	228.00	
1	Office	Bookcase	150.00	150.00	150.00	
1	Platform One	Christmas Star cloth	75.00	75.00	75.00	
1	Mayor's Parlour	Table	300.00	300.00	300.00	
21	Mayor's Parlour	Chairs	600.00	600.00	600.00	
1	Mayor's Parlour	Ornate chair	80.00	80.00	80.00	
1	Mayor's Parlour	Vase	150.00	150.00	150.00	
1	Mayor's Parlour	Soup Tureen	150.00	150.00	150.00	
1	Mayor's Parlour	Table	50.00	50.00	50.00	
1	Council Chamber	Framed Twinning Charter (Waldbronn)	1.00	1.00	1.00	
1	Council Chamber	Painting of Former Town Clerk by Gilbert Williams 1958	1.00	1.00	1.00	
1	Council Chamber	Painting of former Mayor	1.00	1.00	1.00	
1	Council Chamber	Picture of former Mayor George Higgins	1.00	1.00	1.00	
1	Council Chamber	Picture of former Town Clerk	1.00	1.00	1.00	
1	Council Chamber	Painting of former Mayor Champney Powell	1.00	1.00	1.00	
1	Council Chamber	Painting of Charles Rolls	1.00	1.00	1.00	
2	Council Chamber	List of Mayors	2.00	2.00	2.00	
1	Council Chamber	List of Town Clerks	1.00	1.00	1.00	
2	Outside Mayors Parlour	List of Mayors	2.00	2.00	2.00	

Office

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	Outside Mayors Parlour	List of Town Clerks	1.00	1.00	1.00	
3	3 staff	Dell Inspiron 15 5000 laptop (5502/5509)	1,752.00	1,752.00	1,752.00	Purchased in Dec 2020 for home working
2	2 staff	Samsung Mobile phone	350.00	350.00	350.00	Purchased in Feb 21 for home working
3	3 staff	Dell Mice	42.00	42.00	42.00	Purchased in Dec 2020 for home working
3	3 staff	Epson Workforce DW 2830 Inkjet Printers	250.00	250.00	250.00	Purchased Mar 21 for home working, purchased further printer for TC in July 21
3	3 Staff	Dell docking stations	420.00	420.00	420.00	Purchased in August 2021 for IT changes in office
1	Mayor's Parlour	TV	448.00	448.00	448.00	Purchased in Jan 22 for meetings
1	Mayor's Parlour	TV stand	69.99	69.99	69.99	Purchased in Jan 22 for meetings
1	Mayor's Parlour	Meeting Owl, camera and microphone	825.00	825.00	825.00	Purchased in Jan 22 for meetings
3	Office	123 Telecom phones and working from home capacity	435.00	435.00	435.00	Purchased as part of Whole Office review 2021
1	Comms Room Shire Hall	Broadband and Telephone cabinet and connections	580.00	580.00	580.00	Installed as part of the Whole Office Review
1	Office	ACER projector C2021	142.00	142.00	142.00	Purchased in 2022 for Planning
1	Office	Lenovo idea Pad 3i 14" Laptop	158.00	158.00	158.00	Purchased in 2022 for Planning
1	Office/Chambers	Logitech rally bar, mic pod, pod extension cable, TV mount for video bars, strong USB cable	5,668.00	5,668.00	5,668.00	Purchased new hybrid equipment in January 2023 from Cloudy IT
1	Office/Meetings outside of Shire Hall	Wifi Dongle purchased for Planning Committee. To also be used by other Committees and WG's when needed.			85.00	Purchased 01/10/2024

Office

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	Office	New Dell work laptop purchased for new member of staff			989.96	Purchased 09/04/24
1	Office/Home	3x ThinkPad laptops for staff			2,100.00	Purchased 12/03/25
1	Office	Sum Up Card Machine for Allotment Payments			22.00	Purchased 06/03/25
	Totals		13,808.99	13,808.99	17,005.95	

<u>Regalia</u>			31/03/23	31/03/24	31/03/25	General notes
Number	Location	Description				
1	Cupboard in Mayor's Parlour / Mayor's home	Mayor's chain	██████	██████	██████	
2	Cupboard in Mayor's Parlour	Maces	██████	██████	██████	
2	Macebearers homes	Macebearer Uniforms	2,560.00	2,560.00	2,560.00	Removed moth damaged outfit and destroyed
1	secure Cupboard in Mayor's Parlour/ Deputy's home	Deputy Mayor's Pendant	██████	██████	██████	
1	secure Cupboard in Mayor's Parlour / Mayor's home	Mayor's Consort Pendant	██████	██████	██████	
1	Mayor's Parlour	Clerks acrylic wig	500.00	500.00	500.00	2 hats and wigs insurance value
1	secure Cupboard in Mayor's Parlour	Town Clerk's Robe	1,100.00	1,100.00	1,100.00	
1	secure Cupboard in Mayor's Parlour	Mayors robes	1,591.00	1,591.00	1,591.00	
1	Cupboard in Mayor's Parlour/ Deputy's home	Deputy Mayor's chain	██████	██████	██████	
1	Cupboard in Mayor's Parlour/ Deputy's home	Deputy Mayor's Consort chain - Enamel Pendant on blue-yellow ribbon		1.00	1.00	Gifted to MTC & Presented to Council at Annual Meeting 20/05/24 (free of charge)
	Totals		██████	██████	172,444.00	

Signs, noticeboards

			31/03/23	31/03/24	31/03/25	General notes
1	Kings Fee -Shop	Wall-fixed	270.00	270.00	270.00	
1	Osbaston School	Free standing	400.00	400.00	400.00	
1	Rockfield new Estate, Kingswood Rd	Free-standing	526.50	526.50	526.50	Noticeboard repaired Jan23 with parts from new noticeboard
1	Wyesham shop	Wall-fixed	0.00	0.00	0.00	Added to list 26/2/18 although in place 2015/16
1	Portal Rd/Buchanan Way	Mounted in ground	733.00	733.00	733.00	Installed in July 21, repaired from vandalism in Mar 22
1	Kingswood Gate		778.30	778.30	778.30	Purchased in February 2023
1	Drybridge Play Park	Previously fixed in ground	0.00	0.00	0.00	Donated by Bridges Community Centre, dismantled due to Health & Safety reasons in July 2023. This has been deferred to Drybridge Park Strategy WG for replacement.
7	Totals		1196.50	2707.80	2707.80	

OTHER

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	Old Monnow Bridge	Millennium Wheel	15000.00	15000.00	15000.00	
6	new Monnow Bridge	brackets for flower boxes	60.00	60.00	60.00	Jul-16
1	Dixton Field	Metal Gate & Post (not previously included, est value)	260.00	260.00	260.00	
1	Dixton Field	Safety Lifebelt & post (not previously included, est value)	210.00	210.00	210.00	
1	Monnow Riverbank	Lifebelt post (not prev included, est value)	84.00	84.00	84.00	
1	Monnow Riverbank	Safety Lifebelt	84.00	84.00	84.00	
24	Town and environs	Historic Blue Plaques	10000.00	10000.00	10000.00	
	Catenary wires across Monnow Street		0.00	0.00	0.00	
1	Williamsfield Lane	Street lights	2550.00	2550.00	2550.00	Aug-16
1	Town Field - FIT registered,	plaque in situ	10000.00	10000.00	10000.00	
1	Oak Tree	Chippenham - QEII Diamond Jubilee-not previously included	270.00	270.00	270.00	
1	Oak Tree	Chippenham - QEII 90th birthday-not previously included	200.00	200.00	200.00	
1	Railings	around Chippenham -	12000.00	12000.00	12000.00	
2	Extension Cable	Heavy duty cable and RCDs	64.00	64.00	64.00	
2	Telephone Kiosk (red)	2x Telephone kiosks (red)	7.00	7.00	7.00	
1	Defibrillator	Defibrillator (in case)	2000.00	2000.00	2000.00	
1	History Banners & metal sign panel	History Banners & metal sign panel	3288.00	3288.00	3288.00	Renewed in Sept 21
1	Sustrans statue	Sustrans statue	1.00	1.00	1.00	
1	Agincourt St Toilet Block	Toilet Block (Agincourt St)	1.00	1.00	1.00	

OTHER

Number	Location	Description	31/03/23	31/03/24	31/03/25	General notes
1	Mayors Parlour	Pop Up Event Stand	345.36	345.36	345.36	
1	with ACE group repair café	PAT tester	231.00	231.00	231.00	
1	War Memorial	Added to asset list from FC 24/05/2021	1.00	1.00	1.00	Valued 2021, discovered in 2021 that was donated to Town Council
1	Bike shelter	Added to asset list 13/12/2021	10000.00	10000.00	10000.00	Installed 2021
1	HMS Monmouth Bell	Added on 30/04/2022	1.00	1.00	1.00	Donated by HMS Monmouth
1	Drinking Fountain	Blestium Street Toilets Gentworks (model GW951).		664.00	664.00	
1	Drinking Fountain	Skate Park Halsey Taylor (Endura 11 model)		3715.00	3715.00	Part of Culligans Maintenance Scheme
1	Drinking Fountain	Chippenham Mead Halsey Taylor (Endura 11 model)		3715.00	3715.00	Part of Culligans Maintenance Scheme
1	Drinking Fountain	Agincourt Square Halsey Taylor (Endura 11 model)		3715.00	3715.00	Part of Culligans Maintenance Scheme
6	Office	6x Fundraising Buckets			40.44	Purchased 11 September 2024
63	Totals		66657.36	78466.36	78506.80	

	Date Amended	Notes	By Who
Vers 1	14/01/21	Amended location of picnic benches next to Monnow river bank. Added location of cycle hoops as per confirmation with TJC	PH
Vers 2	25/02/21	Updated with home working laptops and phones, added number of dog bin, added column for year end 31/03/2021, separated from Asset Cover List	PH
Vers 3	15/03/21	Updated with home working printers	PH
Vers 4	01/06/21	Updated with bench on Beech Road and provisional value of War Memorial and the value of the PCs as per IT review 2021	PH
Vers 5	25/06/21	Updated with bin at Portal Rd and Beech Rd bus stop	PH
Vers 6	09/08/21	Updated with TC printer/docking stations	PH
Vers 7	14/09/21	Updated with cycle sign Portal Rd and decommissioning of 3 PCs	PH
Vers 8	07/02/22	updated with War Memorial, TV and Stand and Meeting Owl and Xmas Lights removed as no longer owned. City Illuminations purchased back as new contract for hired lights	PH
Vers 9	31/03/22	Removed value for lights and general update	PH
Vers 10	12/05/22	Added HMS Monmouth Bell	PH
Vers 12	24/05/22	Removed 1 macebearers unifrom as infested with moths and damaged	PH
Vers 13	08/09/22	Updated all benches as per bench audit 2022	PH
Vers 14	10/10/22	Updated with new planning laptop and projector and other general updates	PH
Vers 15	26/01/22	Updated with new insurance valuations of the Mayoral Regalia	PH
Vers 16	10/02/23	Added the following assets: Kingswood Gate noticeboard, Cloudy IT hybrid equipment, 4x raised planters	CM
Vers 16	10/02/23	Updated values of: Kingswood Rd noticeboard, Mayoral regalia (including macebearers, deputy and consort regalia)	CM
Vers 17	24/07/23	Added Drybridge Play Park information board (currently dismantled and deferred to Drybridge Play Park WG)	CM
Vers 18	14/03/24	CM added new sheet 'Dog Bins CEW CM' for checking by NJ	CM
Vers 18	04/04/24	Vers 18 approved at FC18.03.24 Min220/FC/24. Took away old Dog Bin sheet and replaced with new updated. Now confirmed there are 41 dog bins with updated locaiton descriptions.	CM
Version 19	07/05/24	23-24 Year end update & addition of Deputy Mayor's Consort Chain	CM
	20/05/24	Approved at Annual Meeting (FC 20/05/2024)	CM
	04/04/25	Dog Bins: No 3 replaced and No 4 removed. Update cost of No 17 purchased in 2023. Total 40 dog bins.	CM

Version 20	04/04/25	Xmas Lights: Added digital timer that was purchased	CM
	04/04/25	Office: Wifi Dongle, 4x laptops and SumUp Machine	CM
	04/04/25	Regalia: Deputy Mayor's Consort Chain now included	CM
	04/04/25	Other: 6x fundraising buckets	CM