



KING'S CORONATION COMMUNITY GRANT

Guidance Notes/Criteria

1. INTRODUCTION

Monmouth Town Council is pleased to announce that it has set aside £10,000 to fund community celebrations in Monmouth for the King's Coronation.

Applications will be considered from individuals as well as organisations for celebrations to be held in Monmouth as part of the King's Coronation in May 2023.

2. WHO CAN APPLY

Applications are welcome from individuals, community groups and organisations across the town.

Please note that applications from/for the following will **NOT** be considered:

- Organisations seeking to promote, support or oppose any political party
- Commercial businesses
- Organisations seeking to promote, support or oppose any religious group
- The scheme is not applicable to large scale construction works.

Groups that apply must clearly explain their status, i.e. voluntary, non-profit making business etc.

3. HOW TO APPLY

The application should identify and cost the proposed celebration.

The Council's application form must be completed and returned to the Town Council's Office with any relevant supporting documents listed in the application form by **31st March 2023.**

Please complete all sections of the form. Where questions are not applicable, please insert "n/a" in the space provided and explain why.

The Chair of the Finance and Policy Committee will consider and determine grants awarded as part of this fund in conjunction with the Town Clerk/ RFOs as they have full delegated powers to award the full grant allocation.

Successful applications will receive funds in April 2023 (due to the new financial year) but confirmation of the approval will be circulated prior to this so that arrangements can be made.

4. CRITERIA

Applicants should keep in mind the People and Places Committee's aims and objectives when making the application.

People and Places Committee Aims:

To support and strengthen community participation, activities and events and to help develop a sustainable, welcoming community.

The Well Being of Future Generations Act puts in seven goals that public bodies, including Monmouth Town Council must work to achieve.

The seven goals are:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and Welsh language
- A globally responsible Wales

Further details can be found here

<https://futuregenerations.wales/about-us/future-generations-act/>

5. TERMS AND CONDITIONS

- Grants, if approved, may be awarded for up to 100% of the total celebration cost. If 100% is not awarded, the balance of funds must be raised by local fundraising or from balances.
- Once a grant has been offered no change can be made and no allowance for inflation can be given
- Grants must be used for the celebration included in the application only.
- VAT will not be paid to VAT registered organisations.
- Any revenue consequences of the celebration will be the responsibility of the applicant/ organisation.
- The applicant must issue an official acknowledgement of receipt of the grant and provide a report on the use of funds once the celebration has taken place.
- Photographs may be taken by the Council, where appropriate, and used by the Council in publicity.

- Successful applications must agree to indicate the sponsorship from Monmouth Town Council on any literature, publicity or related materials, i.e. MTC logo included on programmes/posters, website etc.