Request for Pre-application Support from potential Developers

Planning Act (Wales) 2015 Monmouth Town Council

Please complete this form using BLOCK CAPITALS and **black ink** and return to the address above.

If you have any queries relating to your request, please call us on telephone number 01291 626370.

It is important that you complete the form correctly and accurately and any incomplete form may delay the process.

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1. Applicant Details	Agent/Developer Details (if applicable) Please note that if an Agent is used, all correspondence will be sent to them.				
Name:	Name:				
Address:	Address:				
Postcode:	Postcode:				
Tel. (day):	Tel. (day):				
Fax:	Fax:				
E-mail:	E-mail:				
3. Interest in Property/Land					
State your interest in the property or land, e.g. owner/occupier, developer, prospective purchaser etc.					
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4. Location of Proposed Development					
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6. Viewing the Site		
If relevant, can the site be seen from a public road, footpath, bridleway or other public land? Yes \(\square\) No \(\square\)		
If No, is there a need for a Councillor to enter the site (does not apply to one-off meetings? Yes No		
Contact details in the event that a Councillor needs to visit the site Applicant Agent Other		
Contact Name Telephone number		
Email address		
7. Description of Proposal along with description with full disclosure details including values proposals for Community Planning Gain that will benefit the Community and residents of Monmouth Town		
Please provide an accurate, detailed description of the proposed development along with practical costed examples of the Community Related Benefits(CIL) the Scheme can deliver to the residents businesses and visitors of Monmouth Town.		
8. Plans and Supporting Information along with examples of previous successful delivered Community Related Benefits		
Below is a checklist of information that should normally accompany a request where a formal response to Planning Committee and Council s required. Where just a meeting with the Town Clerk with no formal response is required, any information submitted in advance will help		
subsequent debate However in the interests or openness and transparency developers are advised that a presentation with full details is the preferred method of assessing the Community Related Benefits of your scheme.		
The more information you can provide, the more informed and quicker the Town Council's response will be.		
(i) Site Location Plan with the site clearly identified Yes No		
(ii) Existing use of the land (if known)		

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(iii)) Plans/ Drawings Yes No Plan numbers/details					
) Example of Community related benefits that can de accessed					
(iv)) Draft Design & Access Statement (not required for householder applications or for change of use)	Yes 🗌	No 🗌			
	Draft Environmental Impact Statement and Heritage Statement (required for designated assets such nservation areas)	n as listed∃ Yes □	buildings and No □			
) Does the proposal only involve internal alterations to a listed building and no change of use is oposed?	Yes 🗌	No 🗆			
(vii	i) Photographs of the site if only written advice is required (optional) Yes \(\square\) No \(\square\)					
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An	y other supporting information provided. Please list:					
Ple	ease Note:					
ele 5N	The Town Council encourages pre-applications to be submitted electronically. If you are submitting documents in CD form or in electronic format, please note that in order to ensure complete compatibility with our on-line system, all documents must be under 5MB in size. They should also be correctly orientated and are either in Adobe pdf or Microsoft Word format. If you are submitting your request in hard copy please ensure you enclose sufficient copies for all Councillors (16 in total)					
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9.	Freedom of Information Act					
the the will I	closure of the information you have provided may be requested by a third party under the Freedom of Town Council is obliged to determine whether it would be appropriate to release it, or whether it shou exemptions under the Act. To assist the Town council in this exercise please answer the following quibe taken in to account, ultimately the Town Council reserves the right to determine whether the informased.	ld be withh lestions. V	eld under one of Vhilst your views			
1.	Would disclosure of any of the information harm someone's commercial interests? If so, which information entail?	mation and	d what would that			
	Yes No No					
2.	Do you consider that you are giving the information in confidence? If so, what is it about the inform quality of confidence (i.e. how is it sensitive)?	ation that I	has the necessary			
	Yes No No					
3.	If considered necessary, do you have any objection to the details of your request being shared either the Town Council or the County Council?	er with an o	elected member of			
	Yes No No					

Signed:	Date:
Name (in BLOCK CAPITALS):	On behalf of: